



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Policy Committee Meeting
Tuesday May 19, 2026 ♦ 3:00 p.m.
Boardroom**

Trustees:

Dan Dignard (Chair), Dennis Blake, Bill Chopp, Carol Luciani, Toni Poirier
Rick Petrella (on leave)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Rajini Nelson (Superintendent of Business & Treasurer)
John Della Fortuna, Kevin Greco, Michael Lawlor, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

1.2 Attendance

1.3 Approval of the Agenda

1.4 Approval of Minutes from the Policy Committee Meeting – April 21, 2026.

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1.5 Business Arising from the Minutes

2. Committee and Staff Reports

3. At the Call of the Chair Discussion Items

3.1 Succession Planning

3.2 Staff Code of Conduct

3.3 Dress Code

3.4 Out of Province Professional Development for Trustees

3.5 Defining Trustee Decision Making Process

4. Adjournment

Next meeting: Tuesday June 16, 2026 – 3:00 p.m.



**Policy Committee Meeting
Tuesday April 21, 2026 ♦ 3:00 p.m.
Board Room/ Microsoft Teams**

Trustees:

Dan Dignard (Chair), Dennis Blake, Bill Chopp, Carol Luciani, Toni Poirier

Regrets: Rick Petrella (on leave)

Senior Administration:

Mike McDonald (Director of Education & Secretary),

John Della Fortuna, Kevin Greco, Michael Lawlor, Phil Wilson (Superintendents of Education)

Regrets: Rajini Nelson (Superintendent of Business & Treasurer)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Luciani.

1.2 Attendance

Attendance was noted as above.

1.3 Approval of the Agenda

Moved by: Toni Poirier

Seconded by: Dennis Blake

THAT the Policy Committee of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the April 21, 2026, meeting.

Carried

1.4 Approval of Minutes from the Policy Committee Meeting – March 10, 2026

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Policy Committee of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the March 10, 2026, meeting.

Carried

1.5 Business Arising from the Minutes - Nil

2. Committee and Staff Reports

2.1 Information and Communications Technology Use Policy ITS #600.02

Superintendent Della Fortuna presented the Information and Communications Technology Use Policy. The revised policy reflects updated Ministry requirements and emerging operational needs, including clarified accountability under the Superintendent of Information/Technology, alignment with PPM 128, introduction of a formal governance framework for digital tools, applications, and artificial intelligence platforms and strengthened cybersecurity, privacy, and incident reporting expectations, including mandatory staff and trustee training. A friendly amendment was suggested to specifically note trustees in the policy under training. Concerns were raised about staff access to trustee email accounts and the chair of the board not being notified when this occurs. It was noted that staff access to trustee emails is limited to cyber security threats, FOI requests, and legal investigations and when cyber security threats occur, time is of the essence.



Moved by: Toni Poirier

Seconded by: Dan Dignard

THAT the Policy Committee recommends that the Committee of the Whole refers the Information and Communications Technology Use Policy #600.02 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

2.2 Electronic Monitoring Policy #400.18

Superintendent Della Fortuna presented the Electronic Monitoring Policy. This policy was tabled at the February 2026 Committee of the Whole Meeting with the intent to be brought back to a future Policy Committee meeting, alongside the Information and Communications Technology Use Policy for further discussion. A friendly amendment was requested to rename the policy and call it the Electronic Security Policy.

Moved by: Toni Poirier

Seconded by: Dennis Blake

THAT the Policy Committee recommends that the Committee of the Whole refers the Electronic Monitoring Policy #400.18 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

3.0 Adjournment

Moved by: Dan Dignard

Seconded by: Toni Poirier

THAT the Policy Committee of the Brant Haldimand Norfolk Catholic District School Board adjourns the April 21, 2026, Policy committee meeting.

Carried.

Next meeting: May 19, 2026, 3:00pm – Boardroom